# Accounting Totals

Total Income\$25559.50Total Expenses\$23448.20

Profit \$2111.30 (See Attached Budget and Expenditures)

Breakdown E	Attendance Breakdown By City (Ohio)
CA 1 C CT 1 C IL 3 C IN 2 C KY 48 N MI 6 T NO 1 T NY 4 F OH 169 ONT 1 * PA 2 A	Akron19Cincinnati64(81*)Cleveland25Columbus19Dayton13Newark2Toledo25Twinsburg1Ripley1* Indicates Queen CityAttendees from SEIndiana and N. Kentucky

## **Fund Raising Events:**

Monthly Friday Night 50150 Raffles	\$340.00
2006 Roundup Conference Package Raffles	\$447.08
2005 Roundup 50150 Raffle	\$256.00
Toledo New Year's Eve Dance	\$422.00
Misc Pizza Nights (Roundup Meetings)	\$135.00
2005 & 2006 Bulb Sales	\$2205.00
Misc. Donations	\$250.00
Scholarship Donations	\$161.00

Attendance Through Mail In 193 (14 Paid but no show) Attendance as Walk Ins 50



# **Totals**

Total Roundup Attendance Early Full Registrations Late Full Registrations Prize Registrations Speaker Registrations Registration Only Full Scholarships Total Registered Banquet <b>AlaCarte</b> Banquet Scholarships Brunch Ala Carte Dance Ala Carte Banquet Attendance Brunch Attendance Workshop Attendance Hotel Room Nights rented TShirts Small	243 106 59 2 4 20 32 223 16 2 10 21 208 211 419 192 2
TShirts <b>Medium</b>	19
Tshirts Large	43
Tshirts Xlarge	40
Total Tshirts Sold	104
Coffee Mugs	91

24<sup>th</sup> Ohio Roundup Program Final Report



Checking Account/Expenditures

Checki	ng Account/Expenditure	S	
001*	Voided	NA	NA
002	Dutch Gardens	Bulb Payment	\$945.00
003	Eastgate Holiday Inn	Deposit	\$500.00
501	Graphics To Go	Magnets	\$171.00
502	AAA Sign & Banner	Banner	\$440.00
502	Minute Man Press	Registration Forms	\$486.17
504	Shoff Darby	Insurance	\$383.00
505	U.S.P.S.	P.O. Box Rental	
			\$19.00 \$1000.00
506	Van Bourgidien	Bulb payment	\$1000.00
507**	Voided	NA Desistration Destance	NA \$220.4.9
508	Matt Ruthers	Registration Postage	\$230.18 \$100.00
509	Dawn Crawford	Ground Transportation	\$100.00
510	Al Anderson	Airfare	\$359.59
511	American Express	Bulb Payment	\$280.00
512	URS	Bulb Overnight-Dayton	\$10.01
513	Tom Young	Bulb Overnights	\$81.22
514	Michael Farrell	Decorations	\$215.00
515	Michael Farrell	Decorations	\$75.00
516	U.S.P.S.	P.O. Box Rental	\$20.00
517	Michael Farrell	Decorations	\$77.00
518	Michael Farrell	Decorations	\$84.00
519	Michael Farrell	Decorations	\$124.00
520	Jean Kresge	EntertainmentPrize	\$180.00
521	Domino's Pizza	Pizza	\$566.50
522	Sarah Busse	Lunch (Servatti's)	\$620.18
523	AI Anderson	Program Stuff	\$214.94
524	Matt Ruther	Registration Packets	\$44.00
525	MMP	Programs/Labels	\$440.65
526	Graphics to Go	T Shirts and Mugs	\$1565.55
527	Rob Tape	Signers	\$100.00
528	Terry Wallace	Sam's Hospitality	\$1209.86
529	James Frederick	Disco Ball	\$46.86
530	Randy?	DJ	\$250.00
531	Michael Farrell	Fresh Flowers (hosp)	\$38.00
532	Robert Moore	Ice Delivery (hosp)	\$95.50
533	Matt Ruther	Lanyards/name tags	\$236.64
534	Eastgate Holiday Inn	Meals/Rooms/Tips/Misc	\$9173.07
535	VOID	Lost Check/replaced with 537	\$0.00
-	Dayton 25 <sup>th</sup> Roundup	Sunday tshirt&mug sales	\$78.00
-	split the pot payouts	queen city	\$256.00
	split the pot payouts	23 <sup>rd</sup> Roundup	\$338.00
	original po box rental	(before checking account	\$45.40
	Checking account	Checks	\$10.00
	Checking Account	Returned Check Fees	\$25.00
-	Speaker Gifts	4 Mugs	\$24.00
536	Holiday Inn Eastgate	Dawn's Restaurant Charges	\$33.38
537	Sarah Busse	Meijers/\$ general/Kroger/tip	\$204.00
CC	Steering Team	Seed Money	\$2000.00
CC	Steering Team	Profits	\$2111.30

\*001 was written for original hotel deposit and voided when steering team seed money check bounced. It was reissued as check 003 when problem was resolved. \*\*007 was originally written to Tom Young for Bulb fundraising payment, but Tom's check ended up lost, was voided and we paid the payment by American Express Check 511

## 24th Ohio Roundup BUDGET WORKSHEET

Income	Budgeted	Actual	plus/minus	count
Fundraising Events				
50150 Raffles	678.00	678.00	0.00	
2005 Conference Package Raffle	523.00	523.00	0.00	
2005 Conference 50/50 (total)	512.00	512.00	0.00	
Dinners / Events / Game Nights	557.00	557.00	0.00	
cash for nsf check from bulb sale	22.50	22.50	0.00	
Dutch Garden Bulb Sales	4450.00	4430.00	(20.00)	
Scholarship room Donations from QC	161.00	161.00	0.00	
Misc. Donations	250.00	250.00	0.00	
Total	7153.50	7133.50	(20.00)	
Conference Sales				
T-Shirts (104@ \$8.00)	1200.00	832.00	(368.00)	104
Mugs (91@ \$6.00)	720.00	546.00	(174.00)	91
Total	1920.00	1378.00	(542.00)	
Conference Income				
Seed Money From SSC	2000.00	2000.00	0.00	
Full Conference Registrations (106@\$75)	7950.00	7950.00	0.00	106
Full Conference Registrations (59@\$85)	5015.00	5015.00	0.00	59
ConferenceOnly Registrations (20@\$40)	800.00	800.00	0.00	20
Extra Banquet (16@\$25)	400.00	400.00	0.00	16
Extra Brunch (10@\$15)	150.00	150.00	0.00	10
Extra Dance (21@\$5)	105.00	105.00	0.00	21
Scholarship Fund Donations	625.00	625.00	0.00	steer <b>c</b> mt
Return of Key Deposit for P.O. Box	3.00	3.00	0.00	
Total	17048.00	17048.00	0.00	
Grand Total Income	26121.50	25559.50	(562.00)	

## 24th Ohio roundup EXPENSE WORKSHEET

Expenses	Budgeted	Actual	pluslminus	
Printing (Bid Packet, Etc.) PO Box (including refundable key deposit) Checking Account returned check service charge Event Insurance Sunday Tshirt and Mug donated to 25th roundup Return Seed Money Total	0.00 84.40 10.00 37.50 383.00 78.00 2000.00 <b>2592.90</b>	0.00 84.40 10.00 37.50 383.00 78.00 2000.00 <b>2592.90</b>	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	(donated)
Commemoratives/Locio (Roger C) Conference Banner (\$400+\$26 (tax)&\$14(ship) T-shirts (150@\$5, plus \$48.75 tax) Mugs (120@\$5, plus \$120 set up+\$46.80 tax) Save the Date Magnets (500 @ .32 ea + tax) Total	440.00 798.75 766.80 171.00 <b>2176.55</b>	440.00 798.75 766.80 171.00 <b>2176.55</b>	0.00 0.00 0.00 0.00 0.00	donated .20
Registration (Matt R.) Registration Forms(1000)& Confirmation Cards Postage Envelopes for Reg. Packets+labels Total	486.17 230.18 63.97 <b>780.32</b>	486.17 230.18 63.97 <b>780.32</b>	0.00 0.00 0.00 0.00	
Conference Program <b>(AI</b> A.) Programs I.D. and Lanyards Tickets (Banquet, Brunch, Dance) Pens, big book, envelopes,etc Interpreters (one night only) Total	420.68 236.64 0.00 58.06 100.00 <b>815.38</b>	420.68 236.64 0.00 58.06 100.00 <b>815.38</b>	0.00 0.00 0.00 0.00 0.00 0.00	
<b>Fundraising (Fom Y-)</b> 2005 Conference 50/50 (pay out) Monthly QCAA Raffle - Tickets / Prizes Payouts Overnight Postage for Bulb Sale Dutch Garden/Van Bourgondien Bulb Sales Hotel Registration Packages in banquet costs Total	256.00 338.00 91.23 2225.00 <b>2910.23</b>	256.00 338.00 91.23 2225.00 0.00 <b>2910.23</b>	0.00 0.00 0.00 0.00 0.00 0.00	
Speakers (4) <b>(AI</b> A.) Hotel (4@2 nights@90.10/night) Food (Restaurant Receipts) Food included in banquet costs Gifts (4@50.00) Air Transportation Ground Transportation Total	720.80 33.38 0.00 180.88 359.59 100.00 <b>1394.65</b>	720.80 33.38 0.00 180.88 359.59 100.00 <b>1394.65</b>	0.00 0.00 0.00 0.00 0.00 0.00 0.00	4 mugs
Entertainment <b>(Stanton M./Jean K.)</b> Friday Night	180.00	180.00	0.00	

11/17/2006

## 24th Ohio roundup EXPENSE WORKSHEET

Expenses DJ Services (Saturday Night) Total	Budgeted 250.00 <b>430.00</b>	Actual 250.00 <b>430.00</b>	plusIminus 0.00 0.00
Outreach (Bob <b>M./Jody</b> M.) Postage & Misc Total	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 0.00
Decorations (Michael F.) Dinner, Dance, Table Decor, disco ball Total	659.86 <b>659.86</b>	659.86 <b>659.86</b>	0.00 0.00
Saturday Dinner (208@23.74) inc 19% gratuity Sunday Brunch (211@14.22) inc 19% gratuity Dinner and Brunch Total Coffee 20@\$16ea+19% gratuity Easel Rental5@\$10ea Tips to maids Total	4937.99 3000.58 7938.57 723.50 50.00 60.00 <b>8772.07</b>	7938.45 723.50 50.00 60.00 8772.07	4937.99 3000.58 0.12 0.00 0.00 0.00 0.00
Hospitality (Sarah B.) Ice tip to bellhop and deliveries dollar general/kroger/meijer Friday Food (salad, pizza, wings) Sam's Bill Saturday Lunch (Subs)&Coffee Urn Rentals Total	95.50 50.00 194.00 566.50 1209.86 620.18 <b>2736.04</b>	95.50 50.00 194.00 566.50 1209.86 620.18 <b>2736.04</b>	0.00 0.00 0.00 0.00 0.00 0.00 0.00
Scholarships (Tom Y.) priced into banquet costs hotel room (before qc donations of \$161.00) Total	0.00 180.20 <b>180.20</b>	180.20 180.20	0.00 0.00 0.00
GRAND TOTAL EXPENSES	23448.20	23448.20	0.00

## 24th Ohio Roundup P L Overview

Grand Total Income	Budgeted 26121.50	<b>Actual</b> 25559.50
Grand Total Expenses	23448.20	23448.20
Net Profit (Loss)	2673.30	2111.30

Fifth Third Bank			· Contact Us · · Service Cer	nter Help FAQ:
De Sumr	nary I	lanage Accounts	Make Payments Transf	er Funds
	Ac	count Balances	Account Nicknames	
Welcome 24TH OHIO ROUND	JP	Account Su	ummary	Novei
Account Activity Account Su	ummary	Account State	ments	
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	TOTALLY			
Account Name:	CHECKIN	FREE BUSINESS	Ledger Balance:	\$4,111.30
Account Number:	X6684		Available Balance:	\$4,111.30
Account Profile			Interest Details	
Last Statement Beginning I	Balance	\$4,111.30	Interest Earned Since La	st
Last Statement Ending Bala	ance	\$4,111.30	Statement Period Interest Earned Last	
Last Statement Beginning I	Date	09/30/2006	Statement Period	
Last Statement Ending Dat	е	10/31/2006	Interest Earned in 2006	
Date Account Opened		03/02/2005	Interest Earned in 2005	

Disclosure/Error Resolution

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11/17/2006



#### 26 Andre Dr. • Northfield, CT 06778 (800)840-7762 • Fax Fax (860)283-6642 www.shoffdarby.com

# SHORT TERM SPECIAL EVENT RPG

**Enrollment Form** 

This form must be completed and **returned** with your payment. Rates shown are available from June 1,2005 through November 30, 2005. The submission of this application form does not guarantee coverage. Completion of this enrollment form confirms your desire to obtain insurance through the Sports, Leisure and Entertainment Risk Purchasing Group. Coverage begins for the specified date(s) once the insured's completed enrollment form and payment are received and approved.

Insured Name: Robert E. Reardon / Ohio Roundup	
Mailing Address: 7817 Waggoner Chase Blvd.	
City: Blacklick	State: OH Zip: 43004
Contact Name: Robert E. Reardon	
Phone: (6W14)751-4565 H (614) 4756440 x 385	Fax: (614) 4753523
Email: soberfisher@msn.com	Web Site:
Name of Event: 23rd Ohio Roundup	
Event Type/Description: Alcoholics Anonymous Convention	DN Hours of event: 24 hrs.
	/05 to 8/21/05
Location: Columbus Marriott Northwest	
Number of Days: <u>3</u>	Attendance per Day: 250
Music/Entertainment Information - List the names of any	y performers appearing at <b>this</b> event.
Performer/Entertainer Name	Type of Music/Program
NONE	
1. Are overnight accomodations or camping facilities for the attendees provided, or contracted for, by the event orga	
<ol> <li>Is tria event in conjunction with, or a part of, a larger event in conjunction with, or a part of, a larger event is conjuncted by the Named Insured?</li> <li>If yes, describe applicant's role and responsibility for the second sec</li></ol>	🖉 No 🔲 Yes
3. Will <b>this</b> event feature any of the following:	
a. Rides, Mechanical Devices, Inflatables?	🗹 No 🛛 Yes, Provide Certificate of Insurance from operator
b. Petting Zoos or Animal Rides?	Ves, Provide Certificate of Insurance from operator
c. Fireworks/Pyrotechnics?	🖬 No 🛛 Yes, Provide Certificate of Insurance from operator
4. Will there be an admission charged for this event?	🗅 No 🗹 Yes, Ticket Price \$
5. Will alcoholic beverages be served?	🗹 No 🖸 Yes
6. Will alcoholic beverages be sold?	🗹 No 🖾 Yes
If yes, who holds the liquor license?	
7. Please provide a schedule of events or a brochure.	
Eligible Additional Insureds: Owners and/or Lessors of List any of the above types of additional insured(s) who ne Name:	f Premises, Sponsors or Co-Promoters eed a certificate of insurance: (If more than one, attach a listing.)

Address:\_\_\_\_ Relationship:

Owner/Lessor of premises
Sponsor
Co-promoter

## **Ineligible Events**

Certain event types are not eligible for coverage by this program. Shoff Darby Companies reserves the right to decline any request for coverage. The ineligible event types include, but are not limited to the following:

- Activist Rallies/Marches/Literature Distribution
- Athletic Events & Competitions
- Concerts (Call for approval. No rock, rap, or hip-hop)
- Historical Battle Reenactments
- In-or-On Water Activities
- Health Fairs
- Gun and Knife Shows

- Events requiring Liquor Liability Coverage (Host Liquor is included)
- Parades
- Rodeos (activities including, but not limited to, bull or bronco riding, steer roping, team roping, or barrel racing)
- Events providing habitational or camping accommodations as an inclusive part of the event.

Coverage for ineligible events or excluded coverage(s) may be considered with separate application. Contact Shoff Darby Companies to obtain additional information regarding a tailor-made policy for your insurance needs.

**Coverage Note:** Coverage for **concessionaires/vendors** or exhibitors is available through another **program** at Shoff Darby Companies. Please call 800-840-7762 for more **information**.

## Liability Insurance Coverages

General Aggregate	\$ 2,000,000
Each Occurrence.	 1,000,000
Products/Completed Operations Aggregate	\$ 1,000,000
Personal & Advertising Injury	\$ 1,000,000
Damage to Premises Rented to You	 300,000
Medical Expense Payments	 5,000

## Notable Exclusions

Aircraft/Hot Air Balloon

- Airport
- Amusement Devices, including but not limited to, any mechanical or non-mechanical ride, slide, water slide, pony rides, moonwalk or moon bounce, bungee (does not include video arcade or computer game)
- Animals (injury or death to any animal)
- Asbestos
- Employment-RelatedPractices
- Fireworks
- Designated Operations **exclusion**those events listed as ineligible.

- Fungi or Bacteria
- Lead
- Motorized Vehicle/Motorcycle/Watercraft/ Powerboat practicing for, qualifying for or testing for any racing speed, demolition or stunting activity
- Nuclear Energy
- Performers
- Rodeo Activity
- Abuse or Molestation

Event cancellation, date changes or **exposure** changes must be reported to Shoff Darby on or before the originally reported event start date to be eligible for a premium refund or credit Premium is fully earned at inception and is non-refundable.

. . .

# **Premium Summary**

Total Event Attendance	Premium*
1,500 or Less	\$ 383.00
1,501to3,000	\$ 740.00
3 , 1 0 Oto 6,000	\$ 1,479.00
6,001to12,000	\$2,550.00
'Premium is fully earned at inc	eption and is non-refundable.

WARRANTY STATEMENT
I understand that the insurance company, in determining whether to provide insurance coverage, will rely on the information contained in this form and all other information being submitted. I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.
I am aware that the insurance company expects accurate reporting for my premium calculation, and should my figures exceed my estimates during the coverage term I will make arrangements to pay the additional premium. I understand that my books and records may be examined or audited by the insurance company at any time during the coverage period and up to three years afterwards. Intentional misrepresentation or misreporting may jeopardize coverage.
I further acknowledge that I have reviewed all information provided with this enrollment form and understand the exclusions that apply, as well as the activities and operations for which coverage is not provided.
Signature: Printed Name:
Title:Date:

Making Your Pavment
Please check payment option.
Check: Please make check payable to Shoff <b>Darby</b> Companies. Enclosed is check #for \$ 383.00
Credit Card: If you are making your payment by credit/debit card, please complete the following:
I authorize Shoff Darby Companies to charge my premium payment to my credit card in the amount of \$
Card Number:
Reference Number (last 3 digit # on back of card):Expiration Date:
Print Name (as on card):
Cardholder Signature:

## Mailina Instructions:

Mail enrollment form (pages 3 & 4) along with check **cr credit** card information to: Shoff Darby Companies • Concessionaires Program • 26 Andre **Drive** • Northfield, CT 06778 If making payment via credit card, you may submit via fax to **(860)283-6642.**